Shri Dhaneshwari Manav Vikas Mandal's

Sau.ShantadeviVedprakashPatilAyurved College & Research Institute

(Recognised by AYUSH Ministry-New Delhi, Govt.of.Maharashtra & Affiliated by Maharashtra University of Health Sciences, Nashik)

Dr.V.K.Patil		*Dr.Manikrao Kulkarni*
(President)	◆	*(Principal)*

E-Governance Policy Document

SSVP has designed E-Governance Policy, with the primary objective of implementing E Governance in various activities and services of the Institution. This policy will help in achieving efficiency in all the operations of instructions in an integrated manner to enable transparency, clarity in different functionalities of instructions about Academic, Administration, examinations, finance accounting, library, admissions etc. To have integrated user friendly enterprise resource planning solutions to automate various modules institutional functioning, adequate training to all the staff for effective use is also planned. Governing body suitable ERP has to be deployed and put into the appropriate use to get maximum benefits.

Objectives

1. Achieving efficiency in our functioning
2. Prompting transparency and accountability
3. Facilitating communication between various entities of the institution
4. Providing easy access to information policy

We have implemented E-Governance in more areas and with this aim in view we have drafted this policy framework.

The policy is broadly divided into the following modules.

1. Administration:

Facilities should be provided for management of employees, management of departments etc. other provisions like maintaining attendance and timetables etc.

2. Finance and accounts:

The Institution has to use ERP software to monitor financial activities. This module includes tuition fee and transport fee etc.

3. Student admission and support:

This module will cover admissions to all the programs offered by the Institution. Institution needs to maintain student personal information, parent details and academic record.

4. Examination

Filling of examination forms, obtaining hall tickets, uploading of marks, examination fee and issue of certificates etc. Examination in charge needs to supervise the entire process of examination under the guidance of university

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